**Access Proposal Template**

**General Information**

1. Title and Acronym of the access proposal

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1. User Group Leader's full name and title

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1. Affiliation/Contact Information of User Group Leader

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| --- | --- | --- | --- |
| **Personal Information** | | | |
| **e-mail:** |  | **Telephone:** |  |
| **Male/Female:** |  | **ORCID iD[[1]](#footnote-1) (if available):** |  |
| **Organization Information (Company, University, Institute…)** | | | |
| **Name:** |  | | |
| **Address:** |  | | |
| **Country:** |  | **Website (optional):** |  |

1. If applicable, names and access period of those that made use of the access programme to this facility in previous access calls (National or International)

|  |  |
| --- | --- |
| **Person/Access Call** |  |
| **Person/Access Call** |  |
| **Person/Access Call** |  |

1. If the Access Proposal is related to a R&D project funded through a competitive call (i.e H2020, Plan Estatal, etc.), please provide the following information

|  |  |  |  |
| --- | --- | --- | --- |
| **Funding Program or agency** |  | **Call ID** |  |
| **Project Full Name** |  | | |
| **Reference of the project** |  | **Already Evaluated[Y/N]** |  |

1. Requested facility/facilities and service/s to perform the access

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| --- | --- | --- |
| **Facility**  **(please choose 1)** |  | Oceanic Offshore Platform |
|  | Oceanic Observatory |
|  | VIMAS |
|  | Onshore facilities with Experimental Laboratories, Harbour Area, Boats & Harshlab |
| **Service** |  | |
| **Add if necessary** |  | |

1. Estimated number of access days requested; (this includes the time needed for building the test setup, testing and calibration when necessary, experiments, and removal of the test setup)

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1. Most appropriate season for the access

*Are there any constraints for the time of the year when you may or may not perform the experiments?*

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1. Details of all other persons participating in the project, besides the user group leader (only users who need to access the facility during the performance of the experiment) (add rows as needed):

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **User** | **Title** | **Family name** | **First name** | **Gender (M/F)** | **Birth year** | **Nationality** | **Home institution / Company name** | **E-mail** | **New User (y/n)** |
| 2 |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |  |
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1. Estimated total number of the days the user group need to access the facility:

*(Sum of the days of presence at the installation of all the members of the team during the access)*

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1. Main Technical/Scientific References of the research/technical group requesting the access (papers, patents…)

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| --- | --- |
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| 2 |  |
| 3 |  |
| 4 |  |
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| 6 |  |

*Participating in this call implies acceptance of its rules. Selected participants will commit to their obligations, as stated in the Access Protocol.Personal data requested by PLOCAN-ICTS in this form will only be used as input for the PLOCAN-ICTS Access Programme. Take into account that your participation implies, in case of a successful application, consent for the publication of the group leader's basic data as a user of a public-funded facility. For further information about our commitment to GDPR rules, please address to the PLOCAN-ICTS Facility Manager.*

# Detailed description of the Access Proposal

*[Total maximum length of 5 pages]*

## Introduction

Please provide a clear and complete description of the background of the project, indicating its domain of application, stage of development and whenever possible comparison with other systems described in the literature.

This chapter should also cover the scientific and technical context of the proposal.

## Objectives

Please provide a clear and complete description of the objectives of the access to be conducted at the requested facility

## Test Plan

Please provide a complete description of the testing plan, listing the facility or equipment needs, covering at least:

the tests set-up & model properties

the test execution work plan, number of tests, characteristics, program and schedule

the readiness level (already evaluated through numerical modelling, model already existing…),

relevance of tests in regard of the objectives of the project,

any other relevant question related to the proposal

## Instrumentation

Please provide the required parameters to record and instruments to be used, provided by the user or requested to be supplied by the facility (if available)

## Justification of the selection of PLOCAN facilities

Please provide scientific and/or technical justification for the use of our facilities to perform the access

## Expected Outcomes

Please provide an explanation of how the proposal will address the objectives

Signed by User Group Leader

Full name and title

1. You can get your unique ORCID id at <https://orcid.org> [↑](#footnote-ref-1)